



Monthly AED Maintenance Checklist

Inspector Name: _____ Inspection Date: _____

AED Serial Number: _____ Location in Building: _____

Category	Inspection Item	Pass / Fail
1. Visual Readiness	Is the status indicator light flashing green or showing a checkmark? <i>(If it is red or showing an "X", the unit needs immediate service).</i>	☐ P ☐ F
	Is the AED silent? <i>(Beeping or chirping indicates a low battery or system error).</i>	☐ P ☐ F
	Is the exterior of the device free from cracks, dirt, or visible damage?	☐ P ☐ F
2. Pads & Battery	Are the adult electrode pads sealed in their original package and connected to the unit?	☐ P ☐ F
	Check the Adult Pads expiration date. Date: _____	☐ P ☐ F
	Check the Battery expiration date. Date: _____	☐ P ☐ F
	Are pediatric pads present, sealed, and unexpired? <i>(If your facility services children).</i>	☐ P ☐ F

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3. Cabinet & Access	Is the AED cabinet unlocked, unobstructed, and clearly visible from a distance?	☐ P ☐ F
	Does the cabinet door open easily, and does the local alarm sound when opened?	☐ P ☐ F
	Is the 3D AED wall sign securely mounted above the cabinet?	☐ P ☐ F
4. Essential Rescue Kit	Is a fast-response rescue kit securely attached to the AED or stored inside the case?	☐ P ☐ F
	Does the kit contain: medical shears, a disposable razor, a CPR pocket mask, and gloves?	☐ P ☐ F

Notes / Corrective Actions:
